



63 Metro Drive, San Jose, CA 95112

Technologies for Facilities Management (Accelerated)

Required for FMA designation

Qualifies for California DRE Credit

When used properly, technology can significantly enhance the performance of your facilities. This course will help you better understand the impact of technology on both workers and the workplace. You will gain the knowledge to evaluate your current technological services and systems, as well as to determine the appropriate technologies your portfolio requires. You will learn about hardware, software, telecommunications systems, computer-aided facility management, security systems, and much more.

Major topics covered in this course:

- The growth of technology in the workplace
- CAFM (computer-aided facility management)
- LANs (local area networks)
- CAD (computer-aided design) systems
- Telecommunications systems
- Power, wiring, and flooring
- HVAC, lighting, and ceilings
- Technology-intensive spaces
- Management of security systems

You will take away these key concepts and skills:

- Guidance in recognizing which computer platforms and software applications will work with your company's system
- The ability to identify programs that suit your automation needs
- The capability of evaluating and selecting technological systems and/or service

Instructor: Cynthia Ruby, FMA, RPA, Cynthia Ruby & Associates, Workplace Planning & Project Management Services – Ms. Ruby's credentials may be located on the BOMA-SV website, Instructor page

Classes and test will be held at: Adobe Systems, Alexa Training Room, WT 2nd fl., 345 Park Avenue, San Jose Ca 95110 (Free Parking, West Tower)

Course will run four Fridays: September 11, 18, 25 & October 2, 2009 - 8:30 am -4:30 pm

Final Exam: Friday, October 9, 2009 4:00 pm to 6:00 pm

Cost: BOMA SV members: \$695__

Cost: Non Members \$900__

BOMI Institute Registration Fee :RPA/FMA Designation fee (one time only) \$175__

Course only or Second or Third Designation Fee \$75__

Name: _____ Company Name: _____

Address: _____ Email: _____

Tel #: _____ Fax #: _____

MasterCard/VISA #: _____ Exp. date: _____

Name on Card(please print): _____

Late Registration: You must register 5 business days prior to the class start date. A \$100 late registration fee will be applied to any registrations received thereafter.

Return to: to: BOMA Silicon Valley, 63 Metro Drive, San Jose, Ca 95110 or register on line at: www.boma-sv.org; fax: 408-453-7221; email: bob@boma-sv.org.