



63 Metro Drive, San Jose, CA 95112

## Technologies for Facilities Management (Accelerated) Designation: FMA

When used properly, technology can significantly enhance the performance of your facilities. This course will help you better understand the impact of technology on both workers and the workplace. You will gain the knowledge to evaluate your current technological services and systems, as well as to determine the appropriate technologies your portfolio requires. You will learn about hardware, software, telecommunications systems, computer-aided facility management, security systems, and much more.

Major topics covered in this course:

- The growth of technology in the workplace
- CAFM (computer-aided facility management)
- LANs (local area networks)
- CAD (computer-aided design) systems
- Telecommunications systems
- Power, wiring, and flooring
- HVAC, lighting, and ceilings
- Technology-intensive spaces
- Management of security systems

You will take away these key concepts and skills:

- Guidance in recognizing which computer platforms and software applications will work with your company's system
- The ability to identify programs that suit your automation needs
- The capability of evaluating and selecting technological systems and/or service

Instructor: Cynthia Ruby, FMA, RPA, Cynthia Ruby & Associates, Workplace Planning & Project Management Services – Ms. Ruby's credentials may be located on the BOMA-SV website, Instructor page

Classes and test will be held at: Adobe Systems, 345 Park Avenue, San Jose Ca 95110 (Free Parking, West Tower)

Course will run three Fridays: April 25, May 9 & May 16 - 8:00 am -5:00 pm - Alexa Conference Room, West Tower, 2<sup>nd</sup> Floor

Final Exam: Friday, May 30, 2008 2:00 pm to 4:00 pm – Apollo Conference Room – West Tower, 2<sup>nd</sup> floor

Cost: BOMA SV members:	\$695	_____
Cost: Non Members	\$900	_____
BOMI Institute Registration Fee :RPA/FMA Designation fee (one time only)	\$175	_____
Course only or Second or Third Designation Fee	\$75	_____
Name: _____	Company Name:	_____
Address: _____	Email:	_____
Tel #: _____	Fax #:	_____
MasterCard/VISA #: _____	Exp. date:	_____
Name on Card(please print): _____		

Mail, email, fax to: BOMA Silicon Valley, 63 Metro Drive, San Jose, Ca 95110 or register on line at: [www.boma-sv.org](http://www.boma-sv.org); Fax: 408-453-7221; email: bob@boma-sv.org